

**EAST TROY
VILLAGE BOARD MINUTES
March 23, 2015
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Call Meeting To Order; Pledge of Allegiance

Deputy Clerk Alexander verified the meeting was posted according to law.

Roll Call:

President Timms called the meeting to order at 6:30 p.m.

Present: President Timms, Trustees Fred Douglass, Chris Gultch, Linda Kaplan, Forty Renucci, Dusty Stanford and Ann Zess

Excused:

Others: Chief Boyes, DPW Miller, Deputy Clerk Alexander, Clerk-Treasurer Suhm, Attorney Gray

Citizen Participation

No citizen participation.

Consent Agenda

(One motion and second will approve all of the following items. Any item may be pulled from the list and voted on separately.)

- 1. Approval of Minutes – 3/2/2015**
- 2. Operator's License – Matthew M. Pierce**

Motion by Trustee Stanford, second by Trustee Zess to approve the consent agenda.
Motion carried.

Miscellaneous Business

1. Quarterly Report by ETCDA (East Troy Community Development Alliance)

Derek D'Auria, Executive Director of WCEDA, and Paul Nyffler, President of ETCDA, presented the quarterly report. A report was distributed to the board recapping the items ETCDA has been working on such as website development, working with new and existing businesses, the BRE (business retention and expansion) program, education of committee members, exploration of infrastructure, revolving loan fund promotion and targeted attractions as well as other efforts. In addition, they went over their standing goals.

2. Approval of contract extension with MLG to list the Marcus property in Business Park through December 31, 2015

President Timms asked that this item be removed from the agenda. The property is still owned by Marcus and they are currently working with MLG on the listing. MLG will update the Board on the business park at a future meeting.

3. Consideration/approval of airport request for funds to resurface/replace apron and taxiway

The project was slated for this year but capital funds were removed before the budget was finalized. The taxiway and apron have been identified as the next priority by the State. Regardless of when the project is completed, the State will fund their portion. The petition will need to be submitted to the State and engineering work needs to be done before the actual

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repairs can be made. Airport Manager, Walter Watkins, will be working with DPW Miller in the future on budget items to make sure the Five Year Plan items are included.

Motion by President Timms, second by Trustee Stanford to approve funds not to exceed \$4,000 for purpose of engineering for the reconstruction of taxiway A and the aprons from fund balance. Motion carried.

Motion by President Timms, second by Trustee Stanford to table the decision on whether the work is done this year based on possible funding. Motion carried.

4. Approval of AWOS system installation on airport property

The AWOS was approved well over a year ago and the site has been selected. Site selection criteria from last summer has now been updated and is more stringent, which means more tree removal to accommodate the very specific FAA requirements and clear zones of a 500 foot radius. All of the trees being removed are on airport property. Per Airport Manager, Walter Watkins, the area to be cleared is all within the airport property, it is not in wetlands and not violating any regulations. The trees are in the southeast corner of the airport property and are mostly scrub trees. No areas of trees being cut that would be visible from residences. This may affect the amount of tillable land and we will need to work with the farm leasee. Airport Manager, Watkins will come in on a quarterly basis and update the Board of what is going on.

Motion by Trustee Stanford, second by President Timms based on the new requirement of the tower to allow the airport to remove the trees necessary to allow for the construction of the AWOS. Motion carried.

5. IT Study Follow-up

a. Approval of phone system upgrade recommended by department heads with PRI phone service through Time Warner

Motion by Trustee Stanford, second by President Timms to approve. Motion carried.

b. Discussion/Approval of new domain name

Motion by President Timms, second by Trustee Douglass to adopt easttroy.wi.gov domain name. Motion carried.

6. Discussion/Approval of fund balance designations

Motion by President Timms, second by Trustee Douglass that we adopt the fund balance allocations recommended by President Timms to the Board at the last discussion. Motion carried.

Motion by President Timms, second by Trustee Renucci to take \$60,000 from unreserved funds to allocate to the assessment project for 2016. Motion carried.

Motion by President Timms, second by Trustee Douglass to take the \$4,000 estimated expense for the engineering for the reconstruction of taxiway A and the aprons from unreserved Fund Balance. Motion carried.

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5. Consideration/Approval of merit pay plan

Motion by Trustee Renucci, second by Trustee Stanford to table. Motion carried.

Reports

- 1. Police Report – February 2015** – Deputy Chief Swendrowski updated the Board on how the task force is doing, which began in November. He is pleased with the results. The grant lasts a year and they plan to reapply. He is optimistic about the chances of another approval.
- 2. Clerk-Treasurer's Report – February 2015**
- 3. Court Report – February 2015**
- 4. Airport Advisory Committee Minutes – 3/9/15** – Minutes correction – DPW Miller was not responsible for contacting Walter about the budget last year. Emergency plan is being developed.
- 5. Library Board Minutes – 2/10/15** – Building committee met to bring the steering committee up to date. Established different user groups and there is a meeting on 3/25 with David Cameron with the different user groups.
- 6. Booth Lake Memorial Park Board Minutes – 1/21/15, 2/18/15** - Discussed concerns about the minutes approved by the Park Board.
- 7. Village Board Pending Matters**
- 8. Revenue & Expenditure Report – February 2015**

Closed session

Adjourn to closed session pursuant to Wis. Stats. 19.85(1)(g) to confer with legal counsel regarding possible litigation in which it is or likely to become involved in (insurance claims)

Motion by President Timms, second by Trustee Stanford to adjourn to closed session per Wisc. Stat. 19.85 (1)(g). Motion carried on a roll call vote at 8:21 p.m.

Reconvene in Open Session

Possible action on closed session matters

Motion by President Timms , second by Trustee Stanford to instruct the Village Attorney to notify the appropriate people this is not our debt to pay. Motion carried.

Adjourn

Motion by Trustee Stanford, second by Trustee Gultch to adjourn at 8:31 p.m.

Respectfully Submitted,

Lorri Alexander
Deputy Clerk